

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>NAME OF COMMITTEE:</b>	<b>DEMOCRATIC SERVICES COMMITTEE</b>
<b>DATE OF MEETING:</b>	<b>4 FEBRUARY 2013</b>
<b>TITLE:</b>	<b>MEMBERS ANNUAL REPORTS</b>
<b>AUTHOR:</b>	<b>INTERIM HEAD OF DEMOCRATIC SERVICES</b>

1.1 The Welsh Local Government Measure (2011), notes the following:-

- (1) *A local authority must make arrangements –*
- (a) *for each person who is a member of the authority to produce an annual report about the person’s activities as a member of the authority during the year to which the report relates,*
- (b) *for each person who is a member of the authority’s executive to produce an annual report about the person’s activities as a member of the executive during the year to which the report relates, and*
- (c) *for the authority to publish all annual reports produced by its members and by Members of its executive.*
- (2) *The arrangements may include conditions as to the content of a report that must be satisfied by the person making it.*
- (3) *A local authority must publicise its arrangements.*
- (4) *In exercising its functions under this section, a local authority must have regard to the guidelines provided by Welsh Ministers.”*

1.2 The purpose of the Annual Report by Elected Members is to improve communication between Elected Members and the public. The Minister for Local Government notes that the reports will be a means of improving the public’s understanding of what local members do and the important role which they have. He has also noted that every local authority will be free to choose its own format for the reports.

1.3 Guidance issued by Welsh Government on the Measure specifies that annual reports are expected to be produced by June 2013 on activities relating to the previous municipal year.

1.4 In view of the Local Elections in Anglesey in May 2013 confirmation has now been received from Welsh Government that, as far that this Council is concerned, annual reports need to be produced by June 2014.

## **2.0 RECOMMENDATION**

2.1 Accordingly, Members of this Committee are requested to note the information in this report and that a further report be presented to this Committee after the May 2013 Elections setting out a suggested template for Members to prepare an annual report.

**Huw Jones**  
**Interim Head of Democratic Services**  
**25/01/13**